**Notice Inviting Quotation (NIQ)**

1. The Thimphu TechPark Limited (TTPL), is pleased to invite bids from the eligible bidders for *Procurement of IT Equipment (Laptops|Printer|etc.)* as per the scope of supply mentioned hereinafter.
2. Detailed specifications, scope of supply and terms and conditions of supply are given in the Bidding Document:

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| --- | --- | --- |
| NIQ No. | : | TTPL/Pro-04/2021/076 dated 8th March 2021. |
| Last date for Bid receipt & time | : | Up to 30th March, 2021 by 11:00 AM through online submission through tender.bt |
| Bid opening date & time | : | On 30th March, 2021 at 11:30 AM through online platform. |

1. Bidding document shall be available to all interested and eligible bidders.

1. All Bids must be accompanied by Bid Security for an amount of BTN 40,000 {forty thousand only} in the form of Demand Draft /Cash Warrant / Bank Guarantee, issued by any Financial Institutions acceptable and enforceable by Financial Institutions in Bhutan and shall remain valid till **30th May, 2020**. **The bid security in hard copy should be submitted to Dy. Procurement Manager, TTPL, prior to the submission deadline.** Bids not accompanied with an acceptable Bid security as specified in Bidding Documents or Bids accompanied with Bid Security of inadequate value and validity shall be rejected by TTPL.
2. The offer should be submitted via online platform before 1100 hrs by the last date for Bid receipt. The bids shall be opened, on the same date at 1130 hrs. Any late bids will be rejected by the system automatically.
3. In case of unscheduled holiday on the last date for Bid receipt, the Bid receipt date / time and bid opening date and time will get extended up to the next working day.
4. The bid document for the above procurement comprises of the following Sections:

SECTION– I: INSTRUCTIONS TO BIDDERS (ITB)

SECTION–II: BIDDING FORMS

SECTION–III: GENERAL PURCHASE CONDITION (GPC)

SECTION–IV: TECHNICAL SPECIFICATION

SECTION–V: CONTRACT FORMS

1. Bid Security must be addressed to:

Chief Executive Officer,

Thimphu TechPark Limited.

1. The Bid should be valid for a period of thirty (30) days from the date of Bid Opening.
2. **Delivery Schedule and Place**

Date of completion of Delivery: **45 days from placing the Supply Order.** (No extension will be provided, despite the Covid-19 crisis)

Place to be delivered: Thimphu TechPark Limited Office, WangchuTaba, Thimphu.

1. **Contact Personnel:**

Interested bidders may contact the following person (Nodal officer) for any clarification:

Designation: Dy. Procurement Manager.

Phone No. 17783881

Thanking you,

Yours faithfully,

For and on behalf of the Thimphu TechPark Limited.

**Signature ………………………………………**

**Designation: Dy. Procurement Manager.**